

# WOMEN OF ACHIEVEMENT *luncheon* | YWCA IS ON A MISSION

## YWCA Lancaster Women of Achievement Awards Nominations for Lancaster County *Women on a Mission*

Greetings!

It is time to come together and celebrate the accomplishments and positive impact the women of Lancaster are making in our community to further peace, justice, freedom, and dignity for all people. Too often, those who go quietly, yet determinedly and effectively among us go unrecognized. With your help, YWCA Lancaster intends to pay tribute at the Women of Achievement Luncheon to six deserving women of Lancaster County who give of their time and energy to make our community a better place. This event recognizes and honors women who have demonstrated qualities of leadership and excellence in their personal and professional endeavors while supporting, embodying and complementing the YWCA Lancaster's mission of ***eliminating racism and empowering women***.

Surely, you know a woman in our community who fits into that category! Here is your opportunity to recognize and celebrate her accomplishments and contributions. Nominate her for the annual YWCA Lancaster Women of Achievement Awards and encourage her to continue to be a woman on a mission.

The Luncheon will be held on Friday, November 2, 2018 from 11:30am to 1:00pm at The Inn at Leola Village. We are very excited to have Dr. Wendy Osefo as our keynote speaker!

We realize there are already several award programs that recognize women in business who have earned professional achievements. We don't want to stop there! The Women of Achievement Award is to honor women in Lancaster County who meet specific criteria, the most important of which is the awardee embodies YWCA Lancaster's mission - *whether or not they hold a prominent position in business*. This is a chance for all of us to recognize ***the unsung heroes*** in our community – to honor those ***women on a mission*** who dare to make a difference!

Nominees will be evaluated on the following qualifications:

- Serves as a role model and/or mentor to other women and girls
- Advocates for positive social change that helps close the leadership gap and create a more equitable society
- Demonstrates a commitment to the YWCA mission of eliminating racism and empowering women
- Has earned respect within her community
- Supports policies, practices, attitudes, and/or actions that are intended to produce equitable outcomes for all
- Gives back to the community through her time, talent, and/or resources
- Exhibits leadership in her field and/or in community outreach

***All nominations must be received at YWCA Lancaster's Office by 5:00 p.m. on July 20, 2018.***

Additional details for the event, including how to purchase tickets, will be available in the near future. If you would like to become a sponsor partner for this amazing event, please contact Susan Eberly at [seberly@ywcalan Lancaster.org](mailto:seberly@ywcalan Lancaster.org) or call 717.725.5783.

We are excited to bring this event to Lancaster and thank you for helping us pay tribute to those women leaders in our community who are making a difference right where they are, inspiring others to develop into leaders in their own right!

Kindest Regards,

A handwritten signature in a cursive script that reads "Susan".

Susan Eberly  
YWCA Lancaster Women of Achievement Event Coordinator

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## NOMINATION INFORMATION

### How to Nominate a Woman of Achievement

1. Complete the nomination packet
  - a. *Nomination Form*: Complete the nomination form below.
  - b. *Support Forms*: Please ask one to two people who are not related to the nominee to express their support of the nomination by filling out a questionnaire. You should collect the support forms and include them in your nomination packet when you return it to YWCA Lancaster.
    - i. Ask people to illustrate aspects of your nominee's contributions to the community that are different from the ones you wrote about in the nomination form.
  - c. Please do not submit additional materials other than those requested. Resumes and articles are not required.
2. Submit nomination and support forms to YWCA Lancaster by **5:00 p.m. on July 20, 2018** via email to [seberly@ywcalancaster.org](mailto:seberly@ywcalancaster.org) or drop off a printed copy at 110 North Lime Street, Lancaster. No exceptions to this deadline will be made.

### Checklist to complete before submitting nomination

- I have completed all fields of the nomination form.
- I am submitting support forms from one or two individuals who have completed the support form.
- I have included all relevant information on the nomination form because the committee does no further research on the nominee.
- I have kept a copy of the nomination materials. I understand that all materials submitted to YWCA will not be returned to me.

**Questions?** Contact Susan Eberly at [seberly@ywcalancaster.org](mailto:seberly@ywcalancaster.org) or call 717.725.5783

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## NOMINATION FORM

**Nominee Information:** Name, Title/Organization, Address, Phone Number, Email Address

### Nominee Demographics

In keeping with the YWCA mission to eliminate racism and empower women, YWCA ensures that the Women of Achievement Leadership Award recipients reflect the rich diversity of the Lancaster County community. Please help us to achieve this goal by indicating the racial or ethnic group with which the nominee identifies. (Please mark all that apply.)

- American Indian or Alaska Native
- Asian
- Black or African American
- Latina or Hispanic
- Native Hawaiian or Asian Pacific Islander
- White
- Please note if nominee identifies differently than the options above:
- I wish to not disclose

Age Range:  18-24     25-34     35-44     45-54     55-64     65+  
 I wish to not disclose age

Is the nominee aware that you are nominating her?     No     Yes



4. Explain the leadership qualities as it relates to her field and/or community outreach.  
How does the nominee support equitable outcomes for all?

5. Is there anything else the Nomination Committee should know about the Nominee?  
Please provide any additional information which may assist the Committee in their decision.

**Nominator(s) Information:** Name, Title/Organization, Address, Phone Number, Email Address

## Nomination Checklist

As you decide who to nominate, you should be able to check the following:

- I am not an immediate family member of the nominee. She is not my parent, child, or partner.
- I am not a current YWCA board member, or Women of Achievement committee member.
- The person I want to nominate is not a YWCA staff member, current board member, or Women of Achievement committee member.
- The person I want to nominate is not seeking elected office.
- The person I want to nominate lives, works or volunteers in Lancaster County.
- The person I want to nominate has the following characteristics:
  - Serves as a role model and/or mentor to other women and girls
  - Advocates for positive social change that helps close the leadership gap and create a more equitable society
  - Demonstrates a commitment to the YWCA mission of eliminating racism and empowering women
  - Has earned respect within her community
  - Supports policies, practices, attitudes, and/or actions that are intended to produce equitable outcomes for all
  - Gives back to the community through her time, talent, and/or resources
  - Exhibits leadership in her field and/or in community outreach

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## **NOMINEE SUPPORT FORM #1**

Thank you for offering your support in the nomination of a woman on a mission! This support form is intended to compliment the actual nomination information. Please provide the following information:

Your Name:

Your Email:

Your Phone:

Name of Woman of Achievement Nominee:

Your Relationship to Nominee:

Name of Individual completing the Nomination Packet:

### **QUALIFICATIONS FOR NOMINATION**

- Serves as a role model and/or mentor to other women and girls
- Advocates for positive social change that helps close the leadership gap and create a more equitable society
- Demonstrates a commitment to the YWCA mission of eliminating racism and empowering women
- Has earned respect within her community
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## **NOMINEE SUPPORT FORM #2**

Thank you for offering your support in the nomination of a woman on a mission! This support form is intended to compliment the actual nomination information. Please provide the following information:

Your Name:

Your Email:

Your Phone:

Name of Woman of Achievement Nominee:

Your Relationship to Nominee:

Name of Individual completing the Nomination Packet:

### **QUALIFICATIONS FOR NOMINATION**

- Serves as a role model and/or mentor to other women and girls
- Advocates for positive social change that helps close the leadership gap and create a more equitable society
- Demonstrates a commitment to the YWCA mission of eliminating racism and empowering women
- Has earned respect within her community
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# NOMINEE SUPPORT FORM #2

Nominee:

Please complete the following questions (300 maximum word count per question)

1. Given the qualifications listed above, why do you think that the nominee deserves this award? Please give specific examples.
  
2. Please give a specific example of when the nominee demonstrated leadership and made an impact on the life/lives of people around her.
  
3. Please give a specific example of a time when the nominee demonstrated her support for the YWCA's mission of eliminating racism and empowering women.